Central College

STUDENT DOCUMENT REQUEST FORM

Part I: To be completed by student

Student Name: _____
First Middle Last

Phone: _____ Email: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Document	Regular Service (5 business days)	Rush Processing (2 business days)	No. of Copy	Remarks
Enrollment Confirmation	$5	$10		
Official Transcript	$10	$20		
Diploma	$100	$130		
Graduation Confirmation	$20	$30		

Total: _____

Signature: _____ Date: _____

Part II: To be completed by school official

School Official's Name: _____
First Last

Ready for Pick Up by: _____

Signature: _____ Date: _____